Address
Känguru Logistik GmbH
Grünauer Straße 12
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Contact
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Good list for company moves

(Please fill in amounts only)

Desired date of moving
dd.mm.YYYY

Loading point	Off-loading point
Name/Company:	Name/Company: .....
Street:	Street: .....
ZIP:	ZIP: .....
State:	State: .....
Floor:	Floor: .....
Distance to door:	Distance to door: .....
Phone:	Phone: .....
Email:	Email: .....
☐ Elevator available ☐ No Stopping sign needed ☐ Additional obstacles (Please fill inbelow in the „notes“ box)	☐ Elevator available ☐ No Stopping sign needed ☐ Additional obstacles (Please fill inbelow in the „notes“ box)

Addition services

☐ Moving lift	☐ Assembly
☐ Decluttering / Clearance	☐ Packing
☐ Storage	☐ Packing materials
☐ Individual insurance	☐ Heavy goods transport

Additional services

☐ Paint work	Square meter: .....
☐ Renovation	Description: .....
☐ Dismounting light	Amount: .....
☐ Installing light	Amount: .....
☐ Dismounting curtain pole	Amount: .....
☐ Mounting curtain pole	Amount: .....
☐ Dismantling shutter	Amount: .....
☐ Mounting shutter	Amount: .....
☐ Dismantling blinds	Amount: .....
☐ Installing blinds	Amount: .....
☐ Dismounting decoratives	Amount: .....
☐ Mounting decoratives	Amount: .....

Anzahl	Umzugsgut	RE	Gesamt
	Desk max. 1,6 m	10	
	Desk over 1,6 m	14	
	Corner desks / L-shape desks	16	
	Typewriter desk	4	
	PC desk with porch	8	
	Table max 1 m, without drawers & shelves	3,5	
	Table over 1 m, without drawers & shelves	4,5	
	Drafting table / height or tilt adjustable	12	
	Under desk file cabinets & storage	3	
	Filing cabinet	4	
	Office chair	3	
	Chair - non-stackable	3	
	Chair - stackable	1,5	
	Couch, per seat	4	
	Armchair	6,5	
	Armless chair	4	
	Filing cabinet, 2 doors, not dismountable	8	
	Attachment / Accessory for filing cabinet	3	
	m cupboards, whole shelves	8	
	Rolling filing cabinet	8	
	m cupboards, dismountable for transport	4	
	Plan & drawing cabinet max. 0,8 m	5	
	Plan & drawing cabinet over 0,8 m	8	
	Suspension filing cabinet	6	
	Sideboard	12	
	Glass cabinet	10	
	High desk	5	
Subtotal			

Amount	Moving goods	RE	Total
	Monitor (flat screen)	2	
	PC	2	
	Printer max. 40 x 40 x 40 cm	2	
	Plotter or Printer over 40 x 40 x 40 cm	9	
	Copier small	8	
	Copier big	12	
	Picture max. 1,0 m	2,5	
	Flip chart, board oder mirror	1	
	Table or floor lamp	2	
	Ceiling lamp	2	
	Plant max. 1,2 m height	5	
	Plant over 1,2 m height	12	
	Safe (Fill in dimensions in the bow below)	/	
	Upright piano	20	
	Grand piano (Fill in dimensions in the box below)	/	
	bookshelf (e.g. Billy)	8	
	Divider wall, per m	3	
	Server cabinet	20	
	USM Haller System, per m width	10	
	Books/filing boxes, per 50 cm	0,8	
	Big moving box	1	
	Wardrobe packing box	6	
	TV (flat screen) max. 0,8 m width	5	
	TV (flat screen) over 0,8 m width	8	
	Filing cabinet, per m width (dismountable)	8	
	Picture max. 2 x 2 m	7,5	
	Ikea Expedit shelving unit max. 4 x 4 shelves	12	
	Ikea Expedit shelving unit max. 5 x 5 shelves	4	
	Basic moving box	1	
	Bin	2	
	Magnet board	2	
	Pinboard	2	
	Wardrobe	3	
	Coat stand	2	
	Fan	3	
	Linear meters (of shelf space) for files	1,5	
	Dish washer	5	
	Microwave	3	
	Coffee machine	3	
	Dresser	7	
	Standing desk	5	
Subtotal			

Amount	Moving goods	RE	Total
	Visitor chair	2	
	Cupoard 5 folder heights (5 x 36 cm)	10	
	Sideboard 2 folder heights (2 x 36cm)	6	
	Sideboard 3 folder heights (3 x 36 cm)	8	
	Whiteboard	2	
Total			

Notes

Signature principal

Signature agent